



ASPM's
K. T. PATIL COLLEGE OF PHARMACY, OSMANABAD.

NAAC Accredited 'B' Grade
An ISO 9001:2015 Certified Institute

Date- 10.02.2021

NOTICE

All faculty and IQAC members are hereby informed that the IQAC meeting is scheduled on 15th February 2021 via Zoom Meeting at 11:30 am. The link will be shared by the IQAC coordinator at 11:00 am all the committee members are requested to join the meeting on time.

Mr. Pange S. S.

IQAC Co-ordinator

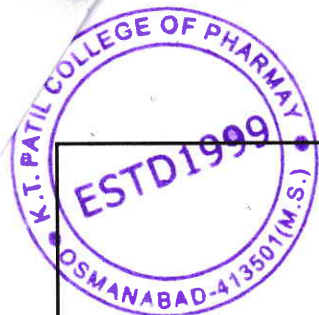
**ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501**

Dr. Amol A. Joshi

PRINCIPAL

**K.T. Patil College of Pharmacy,
Osmanabad-413501**

Sl. No.	Name of Faculty	Position	Signature
1.	Dr. Amol A. Joshi	Chairman	
2.	Mr. Aditya S. Patil	Member	
3.	Mrs. Shobha B. Tole	Member	
4.	Miss. Geeta N. Sapkale	Member	
5.	Mr. Ramraja P. Umbare	Member	
6.	Miss. C. B. Hangargekar	Member	
7.	Miss. Rubiya S. Quazi	Member	
8.	Mr. Mahesh U. Shinde	Member	
9.	Mr. Sandip B. Gavandi	Member	
10.	Mr. Tukaram S. Shete	Member	
11.	Mr. Omkar U. Wagh	Member	
12.	Mr. Sudhir S. Pange	Coordinator	



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

A.Y. 2020-21

IQAC Meeting NO.-02/2020-21

Date of IQAC Meeting- 15.02.2021

The online IQAC meeting was held on 15th February 2021 at 11.30 a.m. The following members were invited for the online meeting.

Sr. No.	Name of Faculty	Designation	Position	Signature
1.	Dr. Amol A. Joshi	Principal	Chairman	
2.	Mr. Aditya S. Patil	Management Representative	Member	
3.	Mrs. Shobha B. Tole	Internal Examination Officer	Member	
4.	Miss. Geeta N. Sapkal	Vice Principal & Academic Coordinator	Member	
5.	Mr. Ramraja P. Umbare	HOD Dept. of Pharmacology	Member	
6.	Miss. C. B. Hangargekar	Assistant Professor	Member	
7.	Miss. Rubiya S. Quazi	Assistant Professor	Member	
8.	Mr. Mahesh U. Shinde	T&P officer	Member	
9.	Mr. Sandip B. Gavandi	Alumni Representative	Member	
10.	Mr. Tukaram S. Shete	Parents Representative	Member	
11.	Mr. Omkar U. Wagh	Students Representative	Member	
12.	Mr. Sudhir S. Pange	Assistant Professor	Coordinator	

The minutes of the meeting are as follows;

Mr. Pange S. S. IQAC Coordinator begins the proceedings by briefing the members on the agenda of internal quality assurance cell meeting.



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Agenda of IQAC Meeting

IQAC Meeting NO.-02/2020-21

Date of IQAC Meeting- 15.02.2021

Agenda Items

- 1. Welcome and Introduction:** Brief introduction and welcome note by the Chairperson. Confirming last IQAC Minutes of Meeting.
- 2. COVID-19 Impact Assessment:** Discussion on online academic activities, Review of measures taken during the pandemic.
- 3. Quality Assurance Measures:** Review of teaching methodologies, online examinations, etc.
- 4. Initiatives for mental health and well-being of students:** Review and updates about support mechanisms.
- 5. Research and Development:** Updates on research activities.
- 6. Online Feedback:** Plan and conduct of online feedback.
- 7. Online soft skill development Program:** Identifying and planning, online provision for the conduct of the program.
- 8. Online Expert session:** Plan and conduct online expert sessions.
- 9. Faculty Development Program:** Review and updates on FDP.
- 10. Communication Strategies:** Review and updates on communication ways.
- 11. Encourage faculty to attend online conferences/seminars/webinars/workshops:** Updates and review.
- 12. In accordance with the guidelines from the Government of India and the Maharashtra Ministry of Health and Family Welfare, the following COVID-19 precautionary measures are being implemented on campus and within the institute:**
 - Provide an oximeter and thermometer at the institute office.
 - Maintain controlled entry and exit for visitors and monitor their temperatures.
 - Ensure security personnel and authorities (Principal/HOD, etc.) monitor the proper wearing of masks by employees and visitors, both on and off-campus.



- Provide hand sanitizers at various workplaces.
- Display general COVID-19 awareness information throughout the campus and institute.
- Organize activities under the NSS unit to promote general awareness and precautionary measures against COVID-19 if possible.
- Plan and arrange for the administration of the COVID-19 vaccine on campus if possible (as per government guidelines).
- Encourage the extensive use of e-governance in academic and administrative operations.

Mr. Pange S. S

IQAC Coordinator
Coordinator, IQAC
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.

PRINCIPAL
Chairman, IQAC
K.T. Patil College of Pharmacy,
Osmanabad-413501

Agenda 1:- Welcome and Introduction:

Resolution 1:- Dr. Joshi A. A. Chairman expressed a warm welcome. The new IQAC members are informed and added in relevant documents.

Agenda 2:- COVID-19 Impact Assessment:

Resolution 2:- Dr. A. A. Joshi reviewed the current restrictions imposed by the Government of India, the Government of Maharashtra, and district authorities, noting that these precautionary measures have significantly limited face-to-face academic activities. Ms. G. N. Sapkale informed the members that a separate timetable for academic sessions has been prepared, and faculty members are conducting online classes accordingly. She added that online classes are continuously monitored to ensure quality. Ms. Sapkale assured the members that faculty are making every effort to complete the syllabus within the given framework and that student grievances and technical issues are promptly addressed.

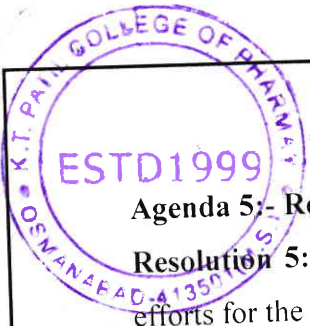
Agenda 3:- Quality Assurance Measures:

Resolution 3:- Dr. A. A. Joshi informed the members that faculty are adapting to ICT tools and interactive teaching methods, such as PowerPoint presentations, ready study materials, and academic videos. He also reviewed the faculty's participation in training sessions focused on digital tools and platforms for academic delivery. Dr. S. Tole informed the members that a separate timetable has been prepared for the online conduct of internal examinations. This timetable has been shared with both faculty and students to ensure the smooth execution of the internal assessments. Furthermore, Mr. R. P. Umbare, the University Examination Coordinator, informed the members that Dr. BAMU is planning to conduct external examinations online. The institute is committed to strictly following the rules, regulations, and guidelines prescribed by Dr. BAMU for the conduct of university examinations.

Agenda 4:- Initiatives for mental health and well-being of students:

Resolution 4:- Mr. Pange S. S. informed members that guardian teachers are providing support and counseling to students experiencing technical or financial difficulties. It has been decided to grant a possible extension for fee payments.

Agenda 5:- Research and Development:



Agenda 5:- Research and Development:

Resolution 5:- Mr. Pange S. reviewed and informed member faculties are making maximum efforts for the preparation and publication of review articles related to COVID-19.

Agenda 6:- Online Feedback

Resolution 6:- Ms. G. N. Sapkale informed the members that online stakeholder feedback is planned and will be shared with the IQAC coordinator

Agenda 7:- Online Soft Skill Development Program

Resolution 7:- Ms. Sapkale G. N. informed members that the online "Life Skill Development Program" has been conducted from 05/01/2021 to 14/01/2021 in association with Rubicon Skill Development.

Agenda 8:- Online Expert session:

Resolution 8:- Mr. Wagh, the student representative, emphasized the need to organize online expert sessions for GPAT and NIPER preparations. The members discussed this request and agreed to proceed with the expert sessions aimed at preparing students for competitive exams. Ms. R. B. Rajmane has been assigned the responsibility for planning and conducting these sessions.

Agenda 9:- Faculty Development Program:

Resolution 9:- Ms. Chitra informed members that the following FDP/webinars are organized and details are as follows.

1. A National Level Webinar on "Intellectual Property Rights" was organized on Saturday 4/7/2020 and a total of 430 participants attended the same.
2. An international webinar on the "Multidimensional Role of pharmacists in a changing Health Care Environment" was organized on Saturday 11/07/2020 and a total of 517 participants attended the same.
3. "e-FDP on Exploring Multidimensional Perspectives of Scientific Research Writing" was organized on Tue-Sat 04/08/2020-08/08/2020 and a total of 193 participants attended the same.

Agenda 10:- Communication Strategies

Resolution 10:- Ms. Sapkale informed the members that the institute is providing regular updates to students, parents, and staff regarding COVID-19 guidelines and protocols. She also mentioned that transparent communication is maintained with students, faculty, and parents about any changes in academic schedules and examinations. Information is disseminated through online platforms such as WhatsApp, email, and Google Classroom.

Agenda 11:- Encourage faculty to attend online conferences/seminars/webinars/workshops:

Resolution 11:- Mr. Umbare R. P. informed members that a maximum number of faculty members are engaged in attending the online conferences/seminars/webinars/workshops etc. The details of the same will be shared with the IQAC coordinator at the end of the academic year 2020-21.

Mr. Pange S. S thanked all the members for attending the meeting and informed all the members that the next IQAC meeting will be held in July 2021.



Mr. Pange S. S

Coordinator, IQAC

ASPM'S K.T. Patil College of Pharmacy,
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Dr. Joshi A. A.

PRINCIPAL
Chairman, IQAC

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