ESTD1999
K.T. PATIL COLLEGE OF PHARMAY OSMANABAD-413501(M.S.)

ASPM's
K. T. PATIL COLLEGE OF PHARMACY, OSMANABAD.

NAAC Accredited 'B' Grade, Recognized Ph. D Research Centre
An ISO 9001:2015 Certified Institute

Date- 01.07.2022

NOTICE

All faculty and IQAC members are hereby informed that the IQAC meeting is scheduled on 4th July 2022 at 11:30 a.m. in the IQAC room. The committee members are requested to attend the meeting.

01/07/2022
Mr. Pange S. S.
IQAC Coordinator
IQAC Co-ordinator
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.
Principal
PRINCIPAL
K.T. Patil College of Pharmacy,
Osmanabad-413501

Sr. No.	Name of Faculty	Position	Signature
1.	Dr. Amol A. Joshi	Chairman	
2.	Mr. Aditya S. Patil	Member	
3.	Mr. Santosh S. Kulkarni	Member	
4.	Dr. Shobha B. Tole	Member	
5.	Miss. Geeta N. Sapkale	Member	
6.	Mr. Ramraja P. Umbare	Member	
7.	Dr. S. M. Gunjegaonkar	Member	
8.	Miss. C. B. Hangargekar	Member	
9.	Miss. Rubiya S. Quazi	Member	
10.	Mr. Mahesh U. Shinde	Member	
11.	Mr. Balaji A. Gholap	Member	Gholap
12.	Mr. Sandip B. Gavandi	Member	Gavandi
13.	Mr. Suresh G. Chaudhari	Member	Chaudhari
14.	Mr. Aditya S. Thengal	Member	
15.	Mr. Ajinkya N. Bansode	Member	Bansode
16.	Mr. Sudhir S. Pange	Coordinator	01/07/2022

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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

A.Y. 2022-23

IQAC Meeting NO.-01/2022-23 **Date of IQAC Meeting**- 04.07.2022

The IQAC meeting was held on 4th July 2022 at 11.30 a.m. in IQAC room
The following members were invited to the meeting.

Sr. No.	Name of Faculty	Designation	Position	Signature
1.	Dr. Amol A. Joshi	Principal	Chairman	
2.	Mr. Aditya S. Patil	Management Representative	Member	
3.	Mr. Santosh S. Kulkarni	Administrative Member	Member	
4.	Dr. Shobha B. Tole	Internal Examination Officer	Member	
5.	Miss. Geeta N. Sapkale	Vice Principal & Academic Coordinator	Member	
6.	Mr. Ramraja P. Umbare	HOD Dept. of Pharmacology	Member	
7.	Dr. S. M. Gunjegaonkar	Associate Professor	Member	
8.	Miss. C. B. Hangargekar	Assistant Professor	Member	
9.	Miss. Rubiya S. Quazi	Assistant Professor	Member	Rubiya
10.	Mr. Mahesh U. Shinde	T&P officer	Member	
11.	Mr. Balaji A. Gholap	Local Society Member	Member	Gholap
12.	Mr. Sandip B. Gavandi	Alumni Representative	Member	Gavandi
13.	Mr. Suresh G. Chaudhari	Parents Representative	Member	S.chaudhari
14.	Mr. Aditya S. Thengal	Industrial Expert	Member	
15.	Mr. Ajinkya N. Bansode	Students Representative	Member	Bansode
16.	Mr. Sudhir S. Pange	Assistant Professor	Coordinator	04/07/22

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Agenda of IQAC Meeting

IQAC Meeting NO.-01/2022-23 **Date of IQAC Meeting**- 04.07.2022

Agenda Items

1. **Reconstitution of IQAC Committee:** Review and reconstitution of the IQAC committee for the academic year 2022-23.
2. **Preparation and Submission of AQAR:** Discussion on the preparation and submission of the Annual Quality Assurance Report (AQAR) for A.Y. 2022-23.
3. **Preparation of SSR for NAAC Cycle II:** Planning and initiation of the Self-Study Report (SSR) preparation for the upcoming NAAC peer team visit.
4. **Conduct of Certificate Courses for Students:** Proposal and planning for conducting certificate courses through SWAYAM, MOOC, NPTEL, etc.
5. **Enhance Research Aptitude in Students and Faculties:** Strategies to improve research aptitude among students and faculty members.
6. **Upgradation of ICT-enabled Facilities:** Discussion on the upgradation of ICT facilities, including software and interactive teaching tools.
7. **Research Publications:** Encouraging and planning for increased research paper/book/book chapter/patent publications.
8. **Industrial Visit for B. Pharm Final Year Students:** Organizing and planning industrial visits for final-year students.
9. **Plan Activities under MoU:** Scheduling and planning activities as per the Memorandum of Understanding (MoU) with various organizations.
10. **Professional Development Program for Faculty Members:** Organizing seminars, workshops, and development programs for faculty members.
11. **Expert Sessions for Students:** Conduct expert sessions for GPAT/NIPER and other competitive exam preparations.
12. **Infrastructure Upgradation:** Discussing the upgradation of auditorium and library infrastructure.

13. **Academic/Learning Facilities Upgradation:** Upgrading library facilities, including e-journal/book subscriptions and procurement of new books.
14. **Initiate Green Audit for the Institute:** Planning and conducting a green audit for the institute.
15. **Approach to Industries for In-campus Placements:** Strategies to approach industries for in-campus placements for students.
16. **Extension Activities:** Organizing extension activities like tree plantation, blood donation camps, health checkup camps, awareness rallies, and sports activities.

Please ensure your presence and contribution to the discussion.

04/07/2022

Mr. Pange S. S

Coordinator, IQAC

IQAC Coordinator
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.

Chairmen, IQAC

PRINCIPAL
K.T. Patil College of Pharmacy,
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The minutes of the meeting are as follows;

Mr. Pange S. S. IQAC Coordinator begins the proceedings by briefing the members on the agenda of internal quality assurance cell meeting.

Agenda 1:- Reconstitution of IQAC committee

Resolution 1:- The IQAC committee was reconstituted for the academic year 2022-23 with the addition of members Dr. Gunjegaonkar S. M. (Faculty Representative) Mr. Suresh G. Chaudhari (Parent representative), Mr. Ajinkya N. Bansode (Student Representative)

Agenda 2:- Preparation and Submission of AQAR

Resolution 2:- Dr. Joshi A. A. informed all members that the institute needs to prepare AQAR for the academic year 2022-23. Mr. Pange S. S. IQAC and NAAC coordinator instructed to inform all criteria heads for preparation of AQAR for A. Y. 2022-23 with required documents.

Agenda 3:- Preparation of SSR for forthcoming NAAC peer team visit.

Resolution 3:- Dr. Joshi A. A. informed to members that the NAAC accreditation period will is expiring in September 2023. He also informed that the institute is preparing for NAAC cycle II. Criteria heads have been appointed and informed to start the SSR preparation and relevant documentation.

Agenda 4:- Conduct of certificate courses for students

Resolution 4:- Ms. Sapkale G. N. expressed the need to conduct certificate courses on SWAYAM, MOOC, NPTEL, etc. She informed the members that the National Programme on Technology Enhanced Learning (NPTEL), an initiative of the Indian Institutes of Technology, offers various Massive Open Online Courses (MOOCs) for students. It was decided that Ms. Sapkale will plan, monitor, and conduct the certificate courses for the academic year 2022-23.

Agenda 5:- Inculcate research aptitude in students and faculties

Resolution 5:- Mr. Patil Aditya Management representative expressed a need to improve research aptitude in students and faculty members. It was decided that Dr. Gunjegaonkar S. M. will deliver an expert session on "Preparation of Manuscript and Fundamentals of Biostatistics to all faculty members. Dr. Gunjegaonkar discussed with members and informed the need to organize a research project competition for the students. On discussion members decided to appoint Dr.

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Gunjegaonkar S. M. as a coordinator for "Research Project Competiton-2022". Also, Dr. Joshi informed that the institute is encouraging faculties and students to participate in various research project competitions like "AVIKSHKAR", Poster/Paper presentation competitions etc.

Agenda 6:- Up gradation of ICT-enabled facilities

Resolution 6:- Mr. Umbare R. P. informed members about upgrading the ICT-enabled facilities in the institute. He also expresses a need for patient data management software like "CliniRex" for Pharm D students. Dr. Joshi A. A. expressed the need for statistical software for statistical analysis. Dr. Gunjegaonkar S. M. discussed the significance of plagiarism software. The members unanimously approved the same and gave responsibility to Mr. Pange for the subscription "CliniRex", "GraphPad Prism" and "Plagiarism X Checker". Ms. Sapkale expresses the need for an interactive Smart Board for teaching learning. Member decided and will take necessary action for the same.

Agenda 7:- Research Paper /Book/Book Chapter/Patent publications.

Resolution 7:- Dr. Tole S. B. expressed the need to improve the quality of publications and the number of research paper publications in Scopus/Web of Science/UGC care journals. She also covered book/book chapters/patent publications. Dr. Joshi discussed with members and informed them that the faculty should make maximum efforts for Research Papers/Book/Book Chapters/Patent publications.

Agenda 8:- Industrial Visit for B. Pharm final year students

Resolution 8:- Mr. Shinde M. U. T&P officer discussed with members the need for an industrial visit for B. Pharm final year students. Dr. Joshi informed Mr. Shinde M. U. to communicate with industries and plan the activity.

Agenda 9:- Plan activity under MoU

Resolution 9:- Dr. Joshi A. A. discussed with members and expressed the need to plan and conduct activities under the MoU. Activities like Dairy visits, Pathology Lab Visits, Blood donation camps, Soft skill development programs, Health Checkup camps, etc.

Agenda 10:- Professional development program for faculty members

Resolution 10:- Mr. Pange S. S. discussed with members and expressed the need to organize a professional development program for faculty members. As per the discussion it was unanimously approved to conduct "One Day Seminar on NAAC: Orientation, Structure and Framework", and "Adobe Faculty Development Programme (FDP)". Ms. Sapkale G. N. and Mr. Shinde M. U. have been given the responsibility of coordinating the professional development program. It was also decided that faculty should attend the AICTE-sponsored one-week Quality Improvement Program (QIP). One-day training program on "Good Laboratory Practices" and a One-day workshop on "Maintenance of Office documents for NAAC Assessment and Accreditation" need to be organized for non-teaching staff.

Agenda 11:- Expert session for students.

Resolution 11/- Mr. Ajinkya N. Bansode (student representative) expressed the need to organize an expert session for GPAT/NIPER preparations. Member discussed and decided to conduct the expert sessions for competitive exam preparation. Ms. Rajmane R. B. has been given the responsibility to plan and conduct the same.

Agenda 12:- Infrastructure upgradation

Resolution 12/- Mr. Aditya S. Patil Management Representative expressed the need to upgrade the infrastructure of the auditorium/library. Mr. Patil informed members that the current institute auditorium and library are insufficient considering the student strength. On discussion with members, it was decided to consult the engineer/architect for suitability and possibility for infrastructure facilities. Mr. Umbare R. P. has been given the responsibility of coordinating the same and give inputs in the next IQAC meeting.

Agenda 13:- Academic/learning facilities upgradation

Resolution 13/- Ms. Sapkale G. N., Academic coordinator expresses the need to upgrade the library facilities like e-journal/book subscriptions and new books as per the syllabus. It was decided to upgrade the learning resources like e-journal/book subscriptions and new books. Mr. Zende, the Librarian has been given the responsibility to get quotations for approval.

Agenda 14:- Initiate Green Audit for the Institute.

Resolution 14/- Mr. Aditya S. Thengal, Member Industrial Expert discussed need of an institute green audit. He also emphasizes on importance of green audit and its significance. The member decided to continue the authorized third-party institute green audit. Mr. Shinde M. U. has been given the responsibility to approach and communicate with organizations carrying green audits.

Agenda 15:- Approach to industries for in-campus placements.

Resolution 16/8- Mr. Shinde T&PO informed to member that the T&P cell is planning for on-campus interviews for B. Pharm final year students. He also expresses the need to have references of members (colleagues/friends/Alumina) if any for organizing in-campus placements.

Agenda 16:- Extension Activities

Resolution 16/8- Mrs. Tole S. B. expresses the need to organize extension activities like tree plantation, blood donation camp, Health Check camp, awareness rallies, activities for gender sensitization etc. She also advised to enhance student participation in sports activities. All the members decided to conduct the extension activities under the NSS cell. Mr. Umbare R. P. has been given the responsibilities to encourage students for sports competitions organized by other institutes/Universities.

Mr. Pange S. S thanked all the members for attending the meeting and informed all the members that the next IQAC meeting will be held in January 2023.

04/07/2022

Mr. Pange S. S
Coordinator, IQAC
IQAC Co-ordinator
ASPM'S K.T. Patil College of Pharmacy,
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Dr. Joshi A. A.
Chairmen, IQAC
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