



ASPM's

K. T. PATIL COLLEGE OF PHARMACY, OSMANABAD.

NAAC Accredited 'B' Grade
An ISO 9001:2015 Certified Institute

Date- 28.06.2021

NOTICE

All faculty and IQAC members are hereby informed that the IQAC meeting is scheduled on 1st July 2021 at 11:30 a.m. in the IQAC room. The committee members are requested to attend the meeting.

Mr. Pange S. S.

IQAC Coordinator

ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

PRINCIPAL

K.T. Patil College of Pharmacy,
Osmanabad-413501

Sl. No.	Name of Faculty	Position	Signature
1.	Dr. Amol A. Joshi	Chairman	
2.	Mr. Aditya S. Patil	Member	
3.	Mrs. Shobha B. Tole	Member	
4.	Miss. Geeta N. Sapkale	Member	
5.	Mr. Ramraja P. Umbare	Member	
6.	Miss. C. B. Hangargekar	Member	
7.	Miss. Rubiya S. Quazi	Member	
8.	Mr. Mahesh U. Shinde	Member	
9.	Mr. Sandip B. Gavandi	Member	
10.	Mr. Ashruba H. Gunjal	Member	
11.	Mr. A. V. Bhadakwad	Member	
12.	Mr. Sudhir S. Pange	Coordinator	



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

A.Y. 2021-22

IQAC Meeting NO.-01/2021-22

Date of IQAC Meeting- 01.07.2021

The IQAC meeting was held on 1st July 2021 at 11.30 a.m. in IQAC room
The following members were invited to the meeting.

Sr. No.	Name of Faculty	Designation	Position	Signature
1.	Dr. Amol A. Joshi	Principal	Chairman	
2.	Mr. Aditya S. Patil	Management Representative	Member	
3.	Mrs. Shobha B. Tole	Internal Examination Officer	Member	
4.	Miss. Geeta N. Sapkal	Vice Principal & Academic Coordinator	Member	
5.	Mr. Ramraja P. Umbare	HOD Dept. of Pharmacology	Member	
6.	Miss. C. B. Hangargekar	Assistant Professor	Member	
7.	Miss. Rubiya S. Quazi	Assistant Professor	Member	
8.	Mr. Mahesh U. Shinde	T&P officer	Member	
9.	Mr. Sandip B. Gavandi	Alumni Representative	Member	
10.	Mr. Ashruba H. Gunjal	Parents Representative	Member	
11.	Mr. A. V. Bhadakwad	Students Representative	Member	
12.	Mr. Sudhir S. Pange	Assistant Professor	Coordinator	

The minutes of the meeting are as follows;

Mr. Pange S. S. IQAC Coordinator begins the proceedings by briefing the members on the agenda of internal quality assurance cell meeting.



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Agenda of IQAC Meeting

IQAC Meeting NO.-01/2021-22

Date of IQAC Meeting- 01.07.2021

Agenda Items

- 1. Welcome and Introduction:** Brief introduction and welcome note by the Chairperson. Review and Reconstitution of IQAC Committee for AY 2021-22
- 2. CO Defining and Documentation:** Review of the current practice. Plan for the continuation and enhancement of CO defining and documentation.
- 3. Preparation of Academic Calendar:** Discussion on incorporating co-curricular, extracurricular, and extension activities.
- 4. Establishment of Ph.D. Research Center:** Proposal for affiliating with Dr. BAMU, Aurangabad. Steps and timeline for establishment.
- 5. Encouraging Higher Education for Faculty Members:** Strategies to motivate faculty to pursue Ph.D. programs. Discussion on possible incentives and support mechanisms.
- 6. Conduct of Certificate Courses for Students:** Planning and proposal for conducting courses via SWAYAM, MOOC, NPTEL, etc. Identification of suitable courses and timeline for implementation.
- 7. Organization of E-International FDP:** Discussion on topics such as Herbal Medicine Research and Current Trends in Pharmaceutical Sciences. Planning and scheduling of the FDP.
- 8. Expert Sessions for NAAC/NBA Preparation:** Organizing expert sessions for faculty and staff. Finalizing the schedule and resource persons.
- 9. Training Sessions for Office/Technical Staff:** Identifying training needs and planning sessions. Scheduling and assigning trainers.
- 10. Green Audit Initiative:** Planning and conducting a green audit for the institute.



11. **Soft Skill Development Programs for B. Pharm Final Year Students:** Planning and organizing soft skill development sessions. Identifying key skills and scheduling programs.
12. **Encouragement of Research Publications:** Strategies to increase research paper/book/book chapter/patent publications. Setting targets and providing necessary support.
13. **Deputation of Faculty Members for QIP:** Identifying opportunities for QIP sponsored by AICTE/PCI/APTI, etc. Encouraging and supporting faculty participation.
14. **Student Participation in Competitions/Seminars/Conferences:** Encouraging students to participate in external events. Discussion on support mechanisms and incentives.
15. **Research Project Competition 2022:** Organizing and planning the competition. Setting guidelines and timelines.
16. **Industrial Visits for B. Pharm Final Year Students:** Planning and organizing industrial visits.
17. **Activities under MoU:** Scheduling and planning activities as per the MoU with various organizations.
18. **Expert Sessions for Competitive Exam Preparations:** Conducting expert sessions for GPAT/NIPER and other competitive exams. Identifying resource persons and scheduling sessions.
19. **Organize a session for students "Manifest Your Desires: Strategies for Attraction":** Identifying the speaker, Planning, and organizing the session.
20. Any other point with the chairman's permission


Mr. Pange S. S.

Coordinator IQAC
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501



Dr. Joshi A. A.
PRINCIPAL
Chairman, IQAC
K.T. Patil College of Pharmacy,
Osmanabad-413501



Agenda 1:- Welcome and Introduction:

Resolution 1:- Dr. Joshi A. A. Chairman expressed a warm welcome. And briefly introduced objectives of IQAC. The IQAC committee was reconstituted for the academic year 2021-22 with the addition of members Mr. Ashruba H. Gunjal (Parent representative), Mr. A. V. Bhadakwad (Student Representative)

Agenda 2:- CO Defining and Documentation

Resolution 2:- Ms. Sapkale G. N. Academic coordinator informed members that course outcomes need to be prepared according to the revised syllabus. She also mentioned that the institute have practice of defining the CO and filling in the course file. Mrs. Quazi R. S. informed to take review about CO for each subject of B.Pharm, Pharm D., etc.

Agenda 3:- Preparation of Academic Calendar

Resolution 3:- Dr. Joshi A. A. informed the members that the institute has a practice of preparing the academic calendar for each academic year as per the guidelines of Dr. BAMU. He also mentioned that the institute will continue to plan for co-curricular, extracurricular, and extension activities for each academic year. Ms. Sapkale has been given the responsibility for this task.

Agenda 4:- Establishment of Ph.D. Research Center

Resolution 4:- Mr. Patil Aditya S. expressed the need to establish a Ph.D. research Centre affiliated with Dr. BAMNU, Aurangabad. He further informed that research will develop and facilitate research aptitude and culture in the institute. All members unanimously agreed and directed Mr. Umbare R. P. and Mr. Pange S. S. to prepare a proposal, timeline for establishing the Ph.D research center.

Agenda 5:- Encouraging Higher Education for Faculty Members:

Resolution 5:- Dr. Joshi A. A. expressed the need for faculty to acquire higher educational qualifications. He further added that a Ph.D. is crucial for faculty promotion and posting. The members discussed policies to support faculty in their research activities. Dr. Joshi assured that faculty pursuing Ph.D. degrees would have access to institute facilities such as laboratories, libraries, chemicals, and instruments for their research work.

Agenda 6:- Conduct of Certificate Courses for Students:

Resolution 6:- Ms. G. N. Sapkale highlighted the necessity of offering certificate courses through platforms like SWAYAM, MOOC, and NPTEL. She informed the committee that the National Programme on Technology Enhanced Learning (NPTEL), an initiative by the Indian Institutes of Technology, provides a variety of Massive Open Online Courses (MOOCs) for students. It was resolved that Ms. Sapkale will be responsible for planning, monitoring, and conducting these certificate courses for the academic year 2021-22.

Agenda 7:- Organization of E-International FDP

Resolution 7:- Dr. Joshi emphasized the necessity of conducting an international faculty development program (FDP) focused on critical areas such as herbal medicines. He noted that current research heavily emphasizes this field. The members discussed and agreed to organize this program. Mr. R. P. Umbare was assigned the responsibilities of planning, organizing, and conducting the E-International FDP.

Agenda 8:- Expert Sessions for NAAC/NBA Preparation

Resolution 8:- Mr. S. S. Pange emphasized the need to organize expert sessions for quality assessment in preparation for NAAC/NBA accreditation. He noted that these agencies continually update their criteria for quality assessment, and it is essential for the faculty to stay informed. The members agreed and assigned Mr. Pange the responsibility of identifying potential speakers and planning the activity.

Agenda 9:- Training Sessions for Office/Technical Staff

Resolution 9:- Ms. Chitra emphasized the need to organize training sessions focused on the admission process, related document maintenance, and laboratory documentation. Ms. G. N. Sapkale has been assigned the responsibility of planning these training sessions for the office and technical staff.

Agenda 10:- Initiate Green Audit for the Institute.

Resolution 10:- Mr. M. U. Shinde discussed the need for a green audit for the institute, highlighting its importance and significance. The members agreed to proceed with the authorized



third-party green audit. Mr. Shinde was assigned the responsibility of contacting and coordinating with organizations that perform green audits.

Agenda 11:- Soft Skill Development Programs for B. Pharm Final Year Students:

Resolution 11:- Mr. M. U. Shinde highlighted the necessity of conducting skill development programs for final-year B. Pharm students. He emphasized that soft skills are crucial for job interviews, personality development, and effective communication. The members agreed to plan and implement these programs.

Agenda 12:- Encouragement of Research Publications:

Resolution 12:- Dr. S. B. Tole highlighted the need to enhance both the quality and quantity of research publications in Scopus, Web of Science, and UGC Care journals, as well as in books, book chapters, and patents. Dr. Joshi supported this view, emphasizing that faculty should make every effort to increase their output in research papers, books, book chapters, and patents.

Agenda 13:- Deputation of Faculty Members for QIP

Resolution 13:- Dr. Joshi informed to member that deputation of faculty members for Quality Improvement Programs (QIP) aims to enhance their professional skills and knowledge through specialized training and workshops. These programs, sponsored by organizations such as AICTE, PCI, and APTI, provide valuable opportunities for faculty development. Participation in QIP helps faculty stay updated with the latest advancements and best practices in their fields. The committee discussed and endorsed strategies to encourage faculty members to take part in these programs.

Agenda 14:- Student Participation in Competitions/Seminars/Conferences:

Resolution 14:- Mr. A. V. Bhadakwad, student representative expressed the need to encourage student participation in competitions, seminars, and conferences to help them gain exposure to diverse academic and professional environments. It fosters their skills, enhances their learning experience, and builds their professional network. The committee emphasized the importance of supporting students in these activities through guidance and incentives. Strategies were discussed to facilitate and motivate students to engage actively in external events. Ms. Sapkale mam has been given the responsibility of ensuring maximum student participation.

Agenda 15:- Research Project Competition 2022

Resolution 15:- Dr. Joshi highlighted the necessity of organizing a research project competition for students. After discussion, the members decided to appoint Dr. S. M. Gunjegaonkar as the coordinator for the "Research Project Competition 2022." Additionally, Dr. Joshi informed the committee that the institute is actively encouraging both faculty and students to participate in various research project competitions, including "AVIKSHKAR" and poster/paper presentation events

Agenda 16:- Industrial Visit for B. Pharm final year students

Resolution 16:- Mr. Shinde M. U. T&P officer discussed with members the need for an industrial visit for B. Pharm final year students. Dr. Joshi informed Mr. Shinde M. U. to communicate with industries and plan the activity.

Agenda 17:- Plan activity under MoU

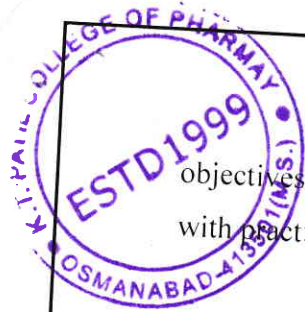
Resolution 17:- Dr. Joshi A. A. discussed the importance of planning and executing activities outlined in the Memorandum of Understanding (MoU). He highlighted various activities such as dairy visits, pathology lab visits, blood donation camps, and health check-up camps as essential components. The members agreed that these activities should be systematically organized to maximize their impact. They also emphasized the need to coordinate effectively with partner organizations to ensure successful execution. The committee will review and finalize the plans for these activities accordingly.

Agenda 18:- Expert session for students.

Resolution 18:- Mr. A. V. Bhadkwar, the student representative, emphasized the need to organize expert sessions for GPAT and NIPER preparations. The members discussed this request and agreed to proceed with the expert sessions aimed at preparing students for competitive exams. Ms. R. B. Rajmane has been assigned the responsibility for planning and conducting these sessions.

Agenda 19:- Organize a session for students "Manifest Your Desires: Strategies for Attraction":

Resolution 19:- The session will focus on teaching students effective techniques for achieving their personal and professional goals. It will cover methods for visualizing success, setting clear



objectives, and using positive thinking to attract desired outcomes. The aim is to equip students with practical strategies to enhance their motivation and goal-setting abilities.

Mr. Pange S. S thanked all the members for attending the meeting and informed all the members that the next IQAC meeting will be held in January 2022.


Mr. Pange S. S

Coordinator, IQAC

ASPM'S K.T. Patil College of Pharmacy,
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Dr. Joshi A. A.

PRINCIPAL
Coordinator, IQAC

K.T. Patil College of Pharmacy,
Osmanabad-413501