



ASPM's

K. T. PATIL COLLEGE OF PHARMACY, OSMANABAD.

NAAC Accredited 'B' Grade
An ISO 9001:2015 Certified Institute

Date- 27/07/2020

NOTICE

All faculty and IQAC members are hereby informed that the IQAC meeting is scheduled on 3rd August 2020 via Zoom Meeting at 11:30 am. The link will be shared by the IQAC coordinator at 11:00 am all the committee members are requested to join the meeting on time.

Mr. Pange S. S.

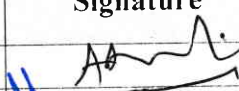
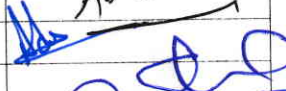
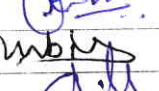
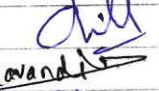
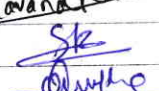
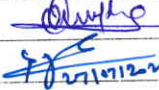
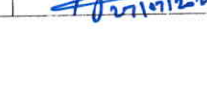
IQAC Coordinator

ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. 

PRINCIPAL

K.T. Patil College of Pharmacy,
Osmanabad-413501

Sr. No.	Name of Faculty	Position	Signature
1.	Dr. Amol A. Joshi	Chairman	
2.	Mr. Aditya S. Patil	Member	
3.	Mrs. Shobha B. Tole	Member	
4.	Miss. Geeta N. Sapkale	Member	
5.	Mr. Ramraja P. Umbare	Member	
6.	Miss. C. B. Hangargekar	Member	
7.	Miss. Rubiya S. Quazi	Member	
8.	Mr. Mahesh U. Shinde	Member	
9.	Mr. Sandip B. Gavandi	Member	
10.	Mr. Tukaram S. Shete	Member	
11.	Mr. Omkar U. Wagh	Member	
12.	Mr. Sudhir S. Pange	Coordinator	



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

A.Y. 2020-21

IQAC Meeting NO.-01/2020-21

Date of IQAC Meeting- 03.08.2020

The online IQAC meeting was held on 3rd August 2020 at 11.30 a.m. The following members were invited for the online meeting.

Sr. No.	Name of Faculty	Designation	Position	Signature
1.	Dr. Amol A. Joshi	Principal	Chairman	
2.	Mr. Aditya S. Patil	Management Representative	Member	
3.	Mrs. Shobha B. Tole	Internal Examination Officer	Member	
4.	Miss. Geeta N. Sapkale	Vice Principal & Academic Coordinator	Member	
5.	Mr. Ramraja P. Umbare	HOD Dept. of Pharmacology	Member	
6.	Miss. C. B. Hangargekar	Assistant Professor	Member	
7.	Miss. Rubiya S. Quazi	Assistant Professor	Member	
8.	Mr. Mahesh U. Shinde	T&P officer	Member	
9.	Mr. Sandip B. Gavandi	Alumni Representative	Member	
10.	Mr. Tukaram S. Shete	Parents Representative	Member	
11.	Mr. Omkar U. Wagh	Students Representative	Member	
12.	Mr. Sudhir S. Pange	Assistant Professor	Coordinator	

The minutes of the meeting are as follows:

Mr. Pange S. S. IQAC Coordinator begins the proceedings by briefing the members on the agenda of internal quality assurance cell meeting.



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Agenda of IQAC Meeting

IQAC Meeting NO.-01/2020-21

Date of IQAC Meeting- 03.08.2020

Agenda Items

- 1. Welcome and Introduction:** Brief introduction and welcome note by the Chairperson. Review and Reconstitution of IQAC Committee for AY 2020-21
- 2. COVID-19 Impact Assessment:** Discussion on the impact of COVID-19 on academic activities, Review of measures taken during the pandemic, Feedback from students and faculty on online teaching and learning.
- 3. Quality Assurance Measures:** Strategies for maintaining academic standards during remote learning, Enhancements in online teaching methodologies, Training sessions for faculty on digital tools and platforms, Examination and Evaluation
- 4. Initiatives for mental health and well-being of students:** Support mechanisms for students facing technical or financial difficulties, Student counseling services support
- 5. Research and Development:** Facilitating research activities during the pandemic, Supporting faculty and students involved in COVID-19-related research, Funding opportunities and collaborations, Community Engagement
- 6. Online Feedback:** Online provision to conduct stakeholder feedback.
- 7. Online soft skill development Program:** Identifying and planning, online provision for the conduct of program.
- 8. Online Expert session:** Plan and conduct online expert sessions.
- 9. Faculty Development Program:** Plan for online e-FDP and webinars for faculty members.
- 10. Communication Strategies:** Regular updates to students, parents, and staff about COVID-19 guidelines and protocols, and transparent communication about any changes in academic schedules or campus policies. Use of multiple channels for disseminating information.



11. **Encourage faculty to attend online conferences/seminars/webinars/workshops:**
Emphasize the importance of continued professional development during the pandemic.
Highlight the benefits of attending online events, such as staying updated with the latest research, networking opportunities, and enhancing teaching skills.


03/08/2020

Mr. Pange S. S

Coordinator, IQAC

ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501



Dr. Joshi A. A.

Principal, IQAC

K.T. Patil College of Pharmacy,
Osmanabad-413501

Agenda 1:- Welcome and Introduction:

Resolution 1:- Dr. Joshi A. A. Chairman expressed a warm welcome. And briefly introduced the objectives of IQAC. The IQAC committee was reconstituted for the academic year 2020-21 with the addition of members Mr. Tukaram S. Shete (Parent representative), and Mr. Omkar U. Wagh (Student Representative).

Agenda 2:- COVID-19 Impact Assessment:

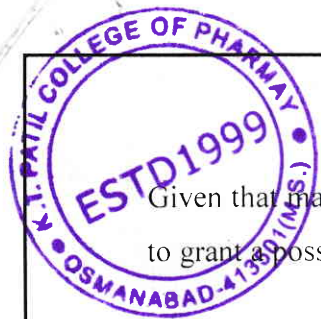
Resolution 2:- Dr. Joshi A. A. expressed serious concerns about the impact of COVID-19 on academic activities. He reviewed the current restrictions imposed by the Government of India, the Government of Maharashtra, and district authorities, noting that these precautionary measures have significantly limited face-to-face academic activities. Ms. Sapkale G. N. proposed a discussion on the online conduct of academic sessions, emphasizing the need for a separate timetable to manage online classes effectively. Mr. Patil A. S. advised that faculty members should adhere strictly to the online academic timetable and make every effort to complete the syllabus within the given framework. Additionally, Dr. Joshi directed the academic coordinator to oversee online sessions, ensuring that student grievances and technical issues are promptly addressed.

Agenda 3:- Quality Assurance Measures:

Resolution 3:- Dr. Joshi emphasized the necessity of developing strategies to maintain academic standards during remote learning and online classes. He underscored the importance for faculty to enhance their online teaching methodologies, including the use of PowerPoint presentations, ready study materials, and academic videos. Faculty members are also required to participate in training sessions focused on digital tools and platforms used for academic delivery. Regarding internal examinations and evaluations, Dr. Joshi highlighted the need for a well-structured schedule. Subject teachers must adhere to the examination timetable and oversee internal assessments effectively. The meeting also included a discussion on the guidelines for conducting university examinations, ensuring clarity and compliance with established procedures.

Agenda 4:- Initiatives for mental health and well-being of students:

Resolution 4:- Mr. Patil Aditya S. informed the members that guardian teachers and class teachers will offer support and counseling to students experiencing technical or financial difficulties.



Given that many students are struggling to pay their fees due to COVID-19, it has been decided to grant a possible extension for fee payments.

Agenda 5:- Research and Development:

Resolution 5:- Mr. Pange S. S. emphasized the importance of increasing publications during the pandemic. He encouraged faculty members to engage in the preparation and publication of review articles related to COVID-19. Additionally, he suggested that faculty explore funding opportunities and potential collaborations to support their research efforts.

Agenda 6:- Online Feedback

Resolution 6:- Ms. G. N. Sapkale informed the members that the institute currently collects student feedback through offline methods. She emphasized the importance of stakeholder feedback for the overall improvement of teaching and learning facilities. Ms. Sapkale proposed the need to transition to online feedback collection. Dr. Joshi assigned Ms. Sapkale the responsibility of planning and conducting the feedback process following predefined parameters.

Agenda 7:- Online Soft Skill Development Program

Resolution 7:- Mr. Wagh, the student representative, highlighted the need to conduct a skill development program via an online platform. The members discussed this proposal and assigned Mr. Pange S. S. the task of exploring potential options and organizations that offer online programs.

Agenda 8:- Online Expert session:

Resolution 8:- Mr. Wagh, the student representative, emphasized the need to organize online expert sessions for GPAT and NIPER preparations. The members discussed this request and agreed to proceed with the expert sessions aimed at preparing students for competitive exams. Ms. R. B. Rajmane has been assigned the responsibility for planning and conducting these sessions.

Agenda 9:- Faculty Development Program:

Resolution 9:- Ms. Chitra expresses the need to organize online e-FDP and webinars for faculty members. Dr. Joshi informed members that Ms. Chitra will plan and coordinate the same.



Agenda 10:- Communication Strategies

Resolution 10:- Ms. Sapkale emphasized the importance of providing regular updates to students, parents, and staff regarding COVID-19 guidelines and protocols. She also stressed the need for transparent communication about any changes in academic schedules and examinations. It was suggested to use WhatsApp, email, and Google Classroom as channels for disseminating this information.

Agenda 11:- Encourage faculty to attend online conferences/seminars/webinars/workshops:

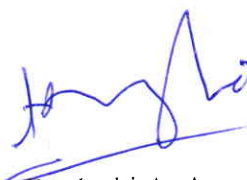
Resolution 11:- Mr. Patil A. S. underscored the need for faculty members to participate in online conferences, seminars, webinars, and workshops. He highlighted the significance of ongoing professional development during the pandemic and emphasized the benefits of attending such online events, including staying current with the latest research, gaining networking opportunities, and enhancing teaching skills.

Mr. Pange S. S thanked all the members for attending the meeting and informed all the members that the next IQAC meeting will be held in January 2021


03/08/2020
Mr. Pange S. S

Coordinator, IQAC

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Dr. Joshi A. A.

PRINCIPAL, IQAC

**K.T. Patil College of Pharmacy,
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