ASPM's
K. T. PATIL COLLEGE OF PHARMACY, OSMANABAD.

NAAC Accredited 'B' Grade, Recognized Ph. D Research Centre
An ISO 9001:2015 Certified Institute

Date- 04.07.2023

NOTICE

All faculty and IQAC members are hereby informed that the IQAC meeting is scheduled on 7th July 2023 at 11:30 a.m. in the IQAC room. The committee members are requested to attend the meeting.

Mr. Pange S. S.
IQAC Coordinator

IQAC Coordinator
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.
Principal

Sr. No.	Name of Faculty	Position	Signature
1.	Dr. Amol A. Joshi	Chairman	
2.	Mr. Aditya S. Patil	Member	
3.	Mr. Santosh S. Kulkarni	Member	
4.	Dr. Shobha B. Tole	Member	
5.	Miss. Geeta N. Sapkale	Member	
6.	Mr. Ramraja P. Umbare	Member	
7.	Dr. Shivshankar M. Gunjegaonkar	Member	
8.	Miss. Chitra B. Hangargekar	Member	
9.	Miss. Rubiya S. Quazi	Member	Rubiya
10.	Mr. Mahesh U. Shinde	Member	
11.	Mr. Balaji A. Gholap	Member	
12.	Mr. Sandip B. Gavandi	Member	
13.	Mr. Hanumant S. Wadwale	Member	
14.	Mr. Aditya S. Thengal	Member	
15.	Mr. Audumbar A. Gatkal	Member	
16.	Mr. Sudhir S. Pange	Coordinator	

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Agenda of IQAC Meeting

IQAC Meeting NO.-01/2023-24 **Date of IQAC Meeting**- 07.07.2023

Agenda Items

1. **Reconstitution of IQAC Committee:** Review and reconstitution of the IQAC committee for the academic year 2023-24.
2. **Preparation of SSR for NAAC Cycle II:** Planning and initiation of the Self-Study Report (SSR) preparation for the upcoming NAAC peer team visit.
3. **Research Publications**: Encouraging and planning for increased research paper/book/book chapter/patent publications.
4. **Upgradation of ICT-enabled Facilities:** Discussion on the upgradation of ICT facilities, including software and interactive teaching tools.
5. **Industrial Visit for B. Pharm Final Year Students:** Organizing and planning industrial visits for final-year students.
6. **Expert Sessions for Students:** Conduct expert sessions for GPAT/NIPER and other competitive exam preparations.
7. **Plan Activities under MoU:** Scheduling and planning activities as per the Memorandum of Understanding (MoU) with various organizations.
8. **Enhance Research Aptitude in Students and Faculties:** Strategies to improve research aptitude among students and faculty members.
9. **Extension Activities:** Organizing extension activities like tree plantation, blood donation camps, health checkup camps, awareness rallies, and sports activities.
10. **Infrastructure Upgradation:** Discussing the upgrade of the auditorium and library infrastructure.
11. **Professional Development Program for Faculty Members:** Organizing seminars, workshops, and development programs for faculty members.
12. **Academic/Learning Facilities Upgradation:** Upgrading library facilities, including e-journal/book subscriptions and procurement of new books.

13. **Initiate Green Audit for the Institute:** Planning and conducting a green audit for the institute.
14. **Approach to Industries for In-campus Placements:** Strategies to approach industries for in-campus placements for students.
15. **Conduct of Certificate Courses for Students:** Proposal and planning for conducting certificate courses through SWAYAM, MOOC, NPTEL, etc.
16. **Enhance Student Participation:** Encourage and guide students to participation in various activities organized by institutes/ other institutes.
17. **Any Other Point with Permission from the Chairman:** Discussion of additional points or proposals introduced with the chairman's approval.

Please ensure your presence and contribution to the discussion.

Mr. Pange S. S

Coordinator, IQAC

IQAC Co-ordinator
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.

Chairmen, IQAC

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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

A.Y. 2023-24

IQAC Meeting NO.-01/2023-24 **Date of IQAC Meeting**- 07.07.2023

The IQAC meeting was held on 7th July 2022 at 11.30 a.m. in IQAC room

The following members were invited to the meeting.

Sr. No.	Name of Faculty	Designation	Position	Signature
1.	Dr. Amol A. Joshi	Principal	Chairman	
2.	Mr. Aditya S. Patil	Management Representative	Member	
3.	Mr. Santosh S. Kulkarni	Administrative Member	Member	
4.	Dr. Shobha B. Tole	Internal Examination Officer	Member	
5.	Miss. Geeta N. Sapkale	Vice Principal & Academic Coordinator	Member	
6.	Mr. Ramraja P. Umbare	HOD Dept. of Pharmacology	Member	
7.	Dr. S. M. Gunjegaonkar	Associate Professor	Member	
8.	Miss. C. B. Hangargekar	Assistant Professor	Member	
9.	Miss. Rubiya S. Quazi	Assistant Professor	Member	Rubiya
10.	Mr. Mahesh U. Shinde	T&P officer	Member	
11.	Mr. Balaji A. Gholap	Local Society Member	Member	
12.	Mr. Sandip B. Gavandi	Alumni Representative	Member	
13.	Mr. Hanumant S. Wadwale	Parents Representative	Member	
14.	Mr. Aditya S. Thengal	Industrial Expert	Member	
15.	Mr. Audumbar A. Gatkal	Students Representative	Member	
16.	Mr. Sudhir S. Pange	Assistant Professor	Coordinator	

The minutes of the meeting are as follows;

Mr. Pange S. S. IQAC Coordinator begins the proceedings by briefing the members on the internal quality assurance cell meeting agenda.

Agenda 1:- Reconstitution of IQAC committee

Resolution 1:- The IQAC committee was reconstituted for the academic year 2023-24 with the addition of members Mr. Hanumant S. Wadwale (Parent representative), Mr. Audumbar A. Gatkal (Student Representative).

Agenda 2:- Preparation of SSR for NAAC Cycle II

Resolution 2:- Dr. Joshi A. A. informed all members that the institute is in the process of applying for NAAC accreditation for cycle II. Dr. Joshi A. A. informed to members that the NAAC accreditation period will is expiring in September 2023. Mr. Pange S. S. IQAC and NAAC coordinator instructed to inform all criteria heads to prepare SSR for cycle II with required documents. Criteria heads have been appointed and informed to start the SSR preparation and relevant documentation. The institute is planning to submit SSR in the A. Y. 2024-25.

Agenda 3:- Research Paper /Book/Book Chapter/Patent publications.

Resolution 3:- Dr. Gunjegaonkar S. M. highlighted the importance of enhancing both the quality and the number of research publications, specifically aiming for reputable platforms like Scopus, Web of Science, and UGC CARE journals. He further emphasized that book and book chapter publications and patents should also be prioritized to elevate academic standards. In a follow-up discussion, Dr. Joshi urged faculty members to intensify their efforts, encouraging a robust output of research papers, books, book chapters, and patents to foster a stronger research culture within the institution.

Agenda 4:- Continuation of subscription for ICT-enabled facilities

Resolution 4:- Mr. Umbare R. P. informed members about continuing the use of patient data management software like "CliniRex" for Pharm D students, as well as maintaining tools for plagiarism detection, such as "Plagiarism X Checker," and statistical analysis software, "GraphPad Prism." Additionally, Ms. Sapkale proposed acquiring an interactive Smart Board to enhance teaching and learning. The members agreed unanimously to take the necessary steps for these procurements.

Agenda 5:- Industrial Visit for B. Pharm final year students

Resolution 5:- Mr. Shinde M. U., the Training and Placement (T&P) officer, discussed with the committee the importance of organizing an industrial visit for final-year B. Pharm students to provide them with practical industry exposure and insights into pharmaceutical processes. Recognizing the value of such experiences for students' professional development, Dr. Joshi advised Mr. Shinde to reach out to relevant pharmaceutical industries and coordinate the logistics for the visit. Dr. Joshi emphasized the need for timely planning to ensure a successful and enriching experience. The members collectively supported the initiative, acknowledging its benefits for the students' career readiness.

Agenda 6:- Expert session for students.

Resolution 6:- Mr. Audumbar A. Gatkal, the student representative, highlighted the need for an expert session to support GPAT/NIPER exam preparations. After discussion, the members agreed to organize these sessions to aid students in competitive exam readiness. Ms. Rajmane R. B. was assigned the responsibility of planning and conducting the sessions, ensuring effective guidance for the student's preparation

Agenda 7:- Plan activity under MoU

Resolution 7:- Dr. Joshi A. A. engaged with members to discuss the importance of planning and executing activities outlined under the institute's MoUs to enrich student experiences and community engagement. He highlighted a variety of activities that could be implemented, such as educational visits to dairy and pathology labs, which would offer practical insights into these professional environments. Additionally, Dr. Joshi proposed community-focused events, including blood donation and health checkup camps, to foster social responsibility and health awareness. Soft skill development programs were also emphasized to enhance students' professional competencies. The members collectively agreed to proceed, recognizing the value these activities would bring to both students and the broader community.

Agenda 8:- Inculcate research aptitude in students and faculties

Resolution 8:- Mr. Aditya S. Thengal, the industry representative, emphasized the importance of enhancing research aptitude among students and faculty members. Following discussions, the committee appointed Dr. Gunjegaonkar S. M. as the coordinator for the upcoming "Research

Project Competition-2023." Dr. Joshi highlighted the institute's commitment to promoting research engagement, encouraging faculty and students to actively participate in various research competitions, such as "AVISHKAR," as well as poster, paper, and presentation contests. It was also discussed that students and faculty should aim to publish their work in conference proceedings, further advancing their research skills and visibility. Members unanimously supported these initiatives to foster a strong research culture within the institute.

Agenda 9:- Extension Activities

Resolution 9:- Mrs. Sapkale G. N. emphasized the importance of organizing extension activities to enhance student involvement in social initiatives. She proposed events such as tree plantation, blood donation camps, health checkups, awareness rallies, and gender sensitization programs to promote community engagement. Additionally, she highlighted the need to boost student participation in sports and suggested the continuation of commemorating the birth and death anniversaries of influential personalities to instill values and inspiration. All members agreed that these extension activities would be effectively managed under the NSS cell. Mr. Umbare R. P. was assigned the responsibility of motivating students to take part in sports competitions held by other institutes and universities, supporting a holistic approach to student development.

Agenda 10:- Infrastructure Upgradation

Resolution 10:- Mr. Aditya S. Patil, the Management Representative, highlighted the need to upgrade the infrastructure of the auditorium, library, and research lab, noting that the current facilities are insufficient for the growing student strength. After discussions, the members agreed to consult with an engineer or architect to assess the feasibility and options for expanding these facilities. Mr. Umbare R. P. was assigned the responsibility of coordinating this consultation and will provide updates and recommendations at the next IQAC meeting.

Agenda 11:- Professional development program for faculty members

Resolution 11:- Dr. Gunjegaonkar S. M. discussed with members and expressed the need to organize a professional development program for faculty members. As per the discussion Financial Literacy Training; Application of Qbd in pre-formulation study and Concept of PAT in Pharma Industry. Further members decided to assign coordinators and responsibilities were given to Ms. Sapkale G. N. for the assignment of coordinators. The members also discussed regarding participation of faculty in professional development programs organized by other institutes.

Agenda 12:- Academic/Learning Facilities Upgradation:

Resolution 12:- The members discussed the need to upgrade the library facilities, focusing on enhancing access to e-journals and e-books. They also decided to procure new books to expand the library's resources. These improvements aim to support students' academic growth. The plan was approved for immediate implementation

Agenda 13:- Initiate Green Audit for the Institute.

Resolution 13:- Mr. Aditya S. Thengal, the Industrial Expert, discussed the importance of conducting a green audit for the institute, emphasizing its significance in promoting sustainability and environmental responsibility. He highlighted how a green audit could help assess and improve the institute's environmental practices. After deliberations, the members decided to continue with the authorized third-party green audit. Mr. Shinde M. U. was assigned the responsibility of approaching and coordinating with organizations that specialize in conducting green audits. This initiative aims to ensure that the institute adheres to environmentally sustainable practices. The members unanimously supported the plan to move forward with the green audit

Agenda 14:- Approach to industries for in-campus placements.

Resolution 14:- Mr. Shinde, the T&P officer, informed the members that the Training and Placement (T&P) cell is planning to organize on-campus interviews for final-year B. Pharm students. He also emphasized the importance of leveraging references from colleagues, friends, and alumni to facilitate these in-campus placements. The members were encouraged to provide any relevant contacts to support the initiative. The goal is to enhance placement opportunities for the students. The plan was approved by the members.

Agenda 15:- Conduct of certificate courses for students

Resolution 15:- Ms. Sapkale G. N. proposed the introduction of certificate courses through platforms like SWAYAM, MOOC, and NPTEL to enhance students' learning opportunities. She informed the members about the National Programme on Technology Enhanced Learning (NPTEL), which offers various Massive Open Online Courses (MOOCs) for students. The members agreed to move forward with this initiative to provide students with additional learning resources. Ms. Sapkale was assigned the responsibility of planning, monitoring, and conducting these certificate courses for the academic year 2023-24. This initiative aims to expand students' academic horizons and skills.

Agenda 16:- Enhance Student Participation

Resolution 16:- Encourage students to actively participate in a variety of activities organized by both the institute and external institutions. Provide guidance and support to help students identify opportunities that align with their interests and career goals. Promote engagement in academic, extracurricular, and professional development events. Ensure that students understand the benefits of participating in such activities for their personal and professional growth. Foster a culture of involvement to enhance their overall learning experience.

Agenda 17:- Any Other Point with Permission from the Chairman

Resolution 17:- Discussion of additional points or proposals introduced with the chairman's approval

- Faculty awards and achievements
- Students awards and achievements

Mr. Pange S. S thanked all the members for attending the meeting and informed all the members that the next IQAC meeting will be held in January 2024.

Mr. Pange S. S
Coordinator, IQAC

IQAC Co-ordinator
ASPM'S K.T. Patil College of Pharmacy,
Osmanabad-413501

Dr. Joshi A. A.
Chairmen, IQAC